

Grace Academy

P.O. Box 32407 Boone, NC 28607
A Classical and Christ-Centered Education

Application For Instructional Employment

PERSONAL DATA

Name: _____
Last First Middle

Street Address: _____ City: _____

State: _____ Zip Code: _____ Home Phone () _____

Email: _____

Social Security # _____ Business () _____

Are you a citizen of the United States? _____ Date of Birth: _____

Marital Status: Married__ Separated__ Divorced__ Widowed__ Single__

If married, spouse's name: _____ Spouse's occupation _____

Children's names, ages, and school: _____

Have you ever been convicted of a felony or a misdemeanor which resulted in imprisonment? _____ If so, please explain on a separate sheet of paper.

POSITION FOR WHICH YOU ARE APPLYING

- _____ Kindergarten Teacher (5 year old)
- _____ Elementary Teacher (Grades 1-5)
- _____ Secondary Teacher (Grades 6-12)
- _____ Latin/Greek Teacher
- _____ Music Teacher
- _____ Art
- _____ P.E.

Please indicate grades you have been trained to teach: _____

Please indicate grade you prefer to teach: _____

ELEMENTARY:

Have you taught phonics? _____ If so, which curriculum did you use? _____

SECONDARY:

List subjects you are qualified and able to teach: _____

List other skills you bring to the position (i.e. sports, clubs): _____

CERTIFICATION

Do you hold a state-issued teacher's certification? _____

If yes, please attach a copy of certificate.

Subjects: _____

State: _____

Class: _____

Expiration Date: _____

Do you hold any other teaching credentials? _____ If so, please describe.

Have you taken the National Teacher Examination? _____ Date: _____

Professional Knowledge Score: _____ Area Score: _____

EDUCATION

University: _____

City/State: _____

Degree: _____

Major: _____

Dates Attended: _____

Overall GPA: _____

TEACHING OR INSTRUCTIONAL EXPERIENCE

Beginning with your most recent position, list all teaching or instructional support experience (include student teaching). Please complete all information even if you include a resume.

Name of School: _____ From: _____ To: _____

Address: _____ Phone () _____

Grade and/or Subject Taught: _____ Supervisor: _____

Reason for leaving: _____ May we contact? _____

Name of School: _____ From: _____ To: _____

Address: _____ Phone () _____

Grade and/or Subject Taught: _____ Supervisor: _____

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Name of School: _____ From: _____ To: _____

Address: _____ Phone () _____

Grade and/or Subject Taught: _____ Supervisor: _____

Reason for leaving: _____ May we contact? _____

RELIGIOUS AND INDIVIDUAL EDUCATION

Describe how you came to know and confess Christ? _____

What things are most important to you in helping you to grow as a Christian? _____

What is your denomination or church preference? _____

What local church do you attend? _____ Are you a member? _____

In the past year name a Bible doctrine with which you have struggled. What conclusion did you reach and why? _____

If you have had any formal training in the Scriptures or in Christian education course work, please describe: _____

List the curricula with which you are familiar for the grade(s) for which you are applying:

In the past year, what have you done to enhance your knowledge in any area that was not required by any employer, educational institution, or other person? _____

Please describe any non-teaching experiences or training you have had that you believe would enhance your ability to teach at Grace Academy: _____

Please list your hobbies and interests, and organizations you participate in: _____

Approximately how much time do you spend per week reading for pleasure? _____

Please list the titles of several books you have read in the past year: _____

List periodicals you read on a regular basis: _____

Please list all past and present military service and education: _____

Why do you wish to work at Grace Academy? _____

Where do you plan to be in five years, the Lord willing? _____

NON-TEACHING EXPERIENCE

Please list below your non-teaching work experience beginning with the most recent.

Employer: _____ From: _____ To: _____

Address: _____ Phone: () _____

Your Position/Title: _____ Supervisor: _____

Reason for Leaving: _____ May we contact? _____

Employer: _____ From: _____ To: _____

Address: _____ Phone: () _____

Your Position/Title: _____ Supervisor: _____

Reason for Leaving: _____ May we contact? _____

Employer: _____ From: _____ To: _____

Address: _____ Phone: () _____

Your Position/Title: _____ Supervisor: _____

Reason for Leaving: _____ May we contact? _____

Employer: _____ From: _____ To: _____

Address: _____ Phone: () _____

Your Position/Title: _____ Supervisor: _____

Reason for Leaving: _____ May we contact? _____

Employer: _____ From: _____ To: _____

Address: _____ Phone: () _____

Your Position/Title: _____ Supervisor: _____

Reason for Leaving: _____ May we contact? _____

REFERENCES

List persons who can attest to and have first hand knowledge of your personal character, commitment, professional preparation, teaching abilities, or your spiritual maturity. Include a pastor, instructor, principal, and a supervisor.

Name: _____ Title: _____

School/Company/Church: _____

Address: _____

Work Phone () _____ Home Phone () _____

Name: _____ Title: _____

School/Company/Church: _____

Address: _____

Work Phone () _____ Home Phone () _____

Name: _____ Title: _____

School/Company/Church: _____

Address: _____

Work Phone () _____ Home Phone () _____

Name: _____ Title: _____

School/Company/Church: _____

Address: _____

Work Phone () _____ Home Phone () _____

Name: _____ Title: _____

School/Company/Church: _____

Address: _____

Work Phone () _____ Home Phone () _____

ANY INTENTIONAL FALSIFICATION OF ANY PORTION OF THIS APPLICATION WILL BE GROUNDS FOR IMMEDIATE DISMISSAL.

I verify that all of the above information is true and correct. I understand that any intentional falsification of any portion of this application will be grounds for immediate dismissal.

Applicant's Signature

Date